

## **Role Profile –Training & Competency Facilitator**

Reports to: Training and Competence Manager RDUK

### Overview

This role is Support, train and guide learners to completion of their qualifications and deem them competent in their role

### Key Focus Areas:

- Unswerving commitment to Health, Safety and Environmental on the Anglo-American site at Woodsmith.
- Support, train and guide learners to completion of their qualifications.
- Assess learners and provide feedback.
- Plan and deliver training and workshops.
- Examine a learner's portfolio of evidence.
- Liaise and share good practice with peer assessors.
- Respond to requests for student information and reports.
- Sense of fairness.
- Ability to communicate with personnel of different job descriptions and personality types.
- Personal integrity, confidence and leadership.
- Ability to focus on tasks at hand.
- Sense of order, planning ability.
- Collaboration.

### Responsibilities

Be responsible for evaluating the technical competence and capabilities of the mechanical staff, often in the context of accreditation or certification. Their primary duties include assessing the validity of operations, equipment appropriateness, and staff competence, ensuring compliance with standards and regulations. This involves reviewing documentation, conducting on-site assessments, and providing feedback.

Examining technical files, reports, and other documentation to assess compliance.

Visiting facilities to evaluate equipment, processes, and staff competence.

Ensuring that organisations meet relevant standards, regulations, and guidelines.

Documenting observations and findings in a clear, understandable, and traceable manner, based on objective evidence.

Providing constructive feedback to Redpath and preparing reports on assessment findings.

Ensuring objectivity and independence in assessments, avoiding conflicts of interest.

Keeping up to date with changes in standards, regulations, and best practices.

Providing guidance and support to trainee assessors.

### Competencies

Should be able to demonstrate Mining Sector Leadership through career history and preferably through association with and contribution to voluntary sector support organisations.

Must possess an established Senior Level Mining Qualification and Health and Safety Accredited award minimum NEBOSH Certificate.

Able to demonstrate exceptional communication skills, to lead by example and to focus and motivate high performing teams.

Document presented by



Date 29.04.2025

Kevin Sabin **Managing Director Brownlee Cale Consultancy Services Ltd**

Signed to Acknowledge and Accept this role



Date 29.04.2025

Stephen Straw

**Note: Due for Role Profile review May 2026**